



Prairie Management Corporation

Application For Employment

We consider applicants for all positions without regard to race, color religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

Position(s) Applied For:

Date of Application:

How Did You Learn About Us?

___ Advertisement ___ Friend ___ Walk-in ___ Employment Agency

___ Relative Other (Please Specify) _____

Name (Last, First)

Address: Number Street City State Zip Code

Telephone Number(s)

Social Security Number

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes No

Have you ever filed an application with us before?

Yes No

If yes, give date

Have you ever been employed with us before?

Yes No

If yes, give date

Are you currently employed?

Yes No

May we contact your present employer?

Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

Yes No

Proof on citizenship or immigration status will be required upon employment.

Yes No

On what date would you be available for work?

Are you available to work: Full Time Part Time Shift Work Temporary

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Yes No

Have you been convicted of a felony within the last 7 years? Yes No

Conviction will not necessarily disqualify an applicant from employment

If yes, please explain _____

EDUCATION

	Elementary School					High School				Undergraduate College/University				Graduate / Professional			
School Name and Location																	
Years Completed	4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma / Degree																	
Describe Course of Study																	

Please indicate any foreign languages you can speak, read and/or write below:

	Fluent	Good	Fair
Speak			
Read			
Write			

Please list professional, trade, business or civic activities and offices held:

You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, handicap, or any other protected status.

References

Please provide the name, address and telephone number of three references who are not related to you and are not previous employers:

1.	
2.	
3.	

Have you ever had any job-related training in the United States military?
___ Yes ___ No

If yes, please describe, _____

Are you physically or otherwise unable to perform the duties of the job for which you are applying?
___ Yes ___ No

EMPLOYMENT EXPERIENCE

Start with your present or most recent position. Include any job-related military service assignments and/or volunteer activities. You may exclude memberships which would reveal sex race, religion, national origin, age, ancestry, handicap, or any other protected status.

1.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
	Job Title	Supervisor			
					May we contact? ___ Yes ___ No
2.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
	Job Title	Supervisor			
					May we contact? ___ Yes ___ No

3.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
	Job Title	Supervisor			
					May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
	Job Title	Supervisor			
					May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Special Skills or Qualifications

<p>Please summarize special job-related skills, computer proficiencies and other qualifications acquired from previous employment of other professional experience:</p>
<p>Computer Software Packages:</p>

If you need additional space, please continue on a separate sheet of paper.

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationship with this Company is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date